


**1-12/EOISMOS/2021-22/
Embassy of India, Moscow
Notice Inviting Bids**

The Embassy of India School (KV), Moscow invites bids from interested contractors for the supply of following articles to Staff apartments of Embassy of India School located at 14/3, Akademika Pilyugina, Moscow:

i.	Dining Chairs	-	66 nos.
ii.	Centre Table	-	05 nos.
iii.	Dining Table	-	08 nos.
iv.	Wardrobe	-	04 nos.
v.	Single bed with mattress	-	03 nos.
vi.	Double bed with mattress	-	03 nos.

Note: The specifications of above listed articles are mentioned in the annexure. The supply of articles should be finished within a period of 10 days after the signing of the contract and guarantee of work should be valid for 3 year from the date of purchase of the article.

2. The schedule of payment for the work will be done in the following manner:
 - a. Mobilization advance of 30% of the total value to be paid within 3 days of the signing of the contract. The contractor will be required to furnish bank guarantee for the same amount.
 - b. Final payment of 70% of the total value of the work to be paid on completion of the work to the satisfaction of the Embassy of India.
 - c. Any delay in the completion of work beyond the agreed duration would lead to deduction in payment @ 1% of total value of contract per day of delay.
3. Interested parties may contact Office of the Embassy of India School (Tel.No. 499 2437009) for any clarification purpose.
4. Companies are required to submit their bids in a sealed envelope (Title: Supply of furniture items) describing in detail the breakup of the required work along with the cost of each component. The bids should be valid for a period of three months from the date of the opening of bids.
5. The sealed envelope should be submitted to the attention of the Head of Chancery, Embassy of India School, Moscow latest by 2.00 pm on 06.04.2022 accompanied with the proof of payment of Rbils. 10000/- to the Embassy of India School, Moscow vide bank transfer (Bank details can be obtained from the School Office while visiting the site for inspection). The amount of Rbils. 10000/- will be treated as earnest money deposit/bid security and would be returned to all the unsuccessful bidders within 30 days after finalization of the contract with the successful supplier.
6. The successful bidder shall be obliged to deposit an amount equivalent to 5% of the value of the contract to be awarded as performance security. The performance security shall remain valid for a period of 60 days beyond the completion of all contractual obligations of the supplier. The bid security shall be refunded to the successful bidder on the receipt of the performance security.
7. Representatives of all the bidding parties can be present at the time of the opening of the bids. The bids shall be opened on 07.04.2022 at 12.00 noon at the Embassy of India, Moscow, Vorontsovo Polye, 6-8. The work shall be offered to the lowest bidding party.


(Ved Prakash Singh)
Head of Chancery
16.03.2022