


**1-12/EOISMOS/2022-23/
Embassy of India, Moscow
Notice Inviting Bids**

The Embassy of India School (KV), Moscow invites bids from interested contractors for the supply of ten computers (CPU) in Embassy of India School located at Bolshaya Dorogomilovskaya st., 10, Bldg. 2, Moscow as per the following specifications:

- i. **Processor – Intel Core i5 10500 with 6 cores**
- ii. **RAM – 16 GB DDR4**
- iii. **HDD – 256 GB SSD**
- iv. **Video card - Intel UHD Graphics 630**
- v. **Operating System – Windows 10 Home**

Note: The items should be delivered within a period of 10 days after the signing of the contract and onsite warranty of items should be valid for 3 year from the date of supplying of the items.

2. The schedule of payment for the work will be done in the following manner:
 - a. Mobilization advance of 30% of the total value to be paid within 3 days of the signing of the contract. The contractor will be required to furnish bank guarantee for the same amount.
 - b. Final payment of 70% of the total value of the work to be paid on completion of the work to the satisfaction of the Embassy of India.
 - c. Any delay in the completion of work beyond the agreed duration would lead to deduction in payment @ 1% of total value of contract per day of delay.
3. Companies are required to submit their bids in a sealed envelope (Title: Supply of Computers in the School) describing in detail the breakup of the required work along with the cost of each component. The bids should be valid for a period of three months from the date of the opening of bids.
4. The sealed envelope should be submitted to the attention of the Head of Chancery, Embassy of India School, Moscow latest by 27.12.2022 at 1200 hrs accompanied with the proof of payment of Rbils. 10000/- to the Embassy of India School, Moscow vide bank transfer (Bank details can be obtained from the School Office while visiting the site for inspection). The amount of Rbils. 10000/- will be treated as earnest money deposit/bid security and would be returned to all the unsuccessful bidders within 30 days after finalization of the contract with the successful supplier.
5. The successful bidder shall be obliged to deposit an amount equivalent to 5% of the value of the contract to be awarded as performance security. The performance security shall remain valid for a period of 60 days beyond the completion of all contractual obligations of the supplier. The bid security shall be refunded to the successful bidder on the receipt of the performance security.
6. Representatives of all the bidding parties can be present at the time of the opening of the bids. The bids shall be opened on 27.12.2022 at 1400 hrs at the Embassy of India, Moscow, Vorontsovo Polye, 6-8. The work shall be offered to the lowest bidding party.


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Head of Chancery
(Naorem J. Singh)
Counsellor (HOC)
Embassy of India, Moscow